

HARTSVILLE/TROUSDALE COUNTY METROPOLITAN GOVERNMENT

**BUDGET & FINANCE COMMITTEE**

MARCH 17, 2025 | 6:00 PM | TC COURTHOUSE

**MINUTES**

Members Present: 7/7

Landon Gulley, Chair

Bubba Gregory, Vice Chair

Beverly Atwood

Will Dennis

Chris Gregory

Jerry Ford

Lesley Overman

Amy Thomas (*nvm*)

The meeting was called to order at 6:00pm by Chairman Gulley with seven members present.

Committee reviewed minutes of the February 18 meeting.

**Motion by B Gregory to accept minutes as presented; second by C Gregory. MINUTES ACCEPTED**

**Financial Statements – February 2025**

Committee reviewed the statements from February that included the Trustee’s cash balance and a summary of each fund.

C Gregory and Ford noted several revenue line items that need to be evaluated during the budget preparations as it looks like they have been overfunded. It was also noted that some of the line items in question run a month or two behind. Unemployment expenses (101-58600) are running higher due to above average individual claims for the year.

Ford inquired about when the schools will give their financial report. Gulley noted that he will invite Dr. Satterfield to next month’s meeting.

**Motion by Overman to accept statements as presented; second by Atwood.**

**STATEMENTS ACCEPTED.**

**Budget Amendments**

FUND 101 – GENERAL SERVICES

101-13R	Senior Center Reserves	\$	3,850
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Senior Center is taking from their reserves to obtain ancestry.com membership, construct a greenhouse, and purchase a laptop for the Director.

**Motion to recommend to Commission by Atwood; second by C Gregory**

**MOTION CARRIED**

101-14	Insurance Recovery: Sheriff		1,348
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Insurance Recovery minus deductible for incident on Feb 2 involving a patrol vehicle and a deer.

**Motion to recommend to Commission by C Gregory; second by B Gregory**

**MOTION CARRIED**

101-15	Sheriff: Salary Supplements		15,477
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Bi-Annual salary supplements for law enforcement staff meeting the eligibility requirements. Funding for associated benefits being taken from unused funding in line item 53920 Courtroom Security.

**Motion to recommend to Commission by B Gregory; second by Ford**

**MOTION CARRIED**

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101-16G	Homeland Security Grant	9,315
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Homeland Security Grant to be allocated to EMA Other Equipment

**Motion to recommend to Commission by Ford; second by Gulley**

**MOTION CARRIED**

FUND 111 – URBAN SERVICES

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111-04	Sheriff: Salary Supplements	\$ 4,552
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Bi-Annual salary supplements for law enforcement staff meeting the eligibility requirements. Funding for associated benefits being taken from unused funding in line item 54110 Deputies.

**Motion to recommend to Commission by C Gregory; second by B Gregory**

**MOTION CARRIED**

FUND 128 – ARPA US

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128-01	Generator – Admin Bldg	\$ 80,000
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Recommended by the Public Works Committee on March 11, 2025, a quote submitted by Bransford of Layfayette, TN has been selected for the purchase and installation of a Kohler generator at the Administration Building. This generator will support the activities of the Administration Building offices and the County phone and network systems.

**Motion to recommend to Commission by Overman; second by Ford**

**MOTION CARRIED**

FUND 131 – HIGHWAY

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131-01	Line Items	\$ 33,094
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Clean up of line items for the Highway Department.

**Motion to recommend to Commission by B Gregory; second by C Gregory**

**MOTION CARRIED**

FUND 141 – GENERAL PURPOSE SCHOOLS

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141-10	Tuition Fees & GYO Apprentice Salary	\$ 20,500
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Interfund transfer to support teacher tuition fees and the "Grow Your Own" teacher apprentice program.

**Motion to recommend to Commission by Overman; second by Ford**

**MOTION CARRIED**

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141-11	Health Insurance	9,900
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Interfund transfer to cover employee health insurance premiums.

**Motion to recommend to Commission by Atwood; second by Ford**

**MOTION CARRIED**

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141-12	Building Maintenance & Safety	100,000
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Interfund transfer for unforeseen maintenance and safety repairs.

**Motion to recommend to Commission by Overman; second by Atwood**

**MOTION CARRIED**

**Discussion Items**

**A. Budget FY26**

It is the Committees responsibility as part of the budget preparation process to set Local Revenues for Fund 141 General Purpose Schools before April 1 of each year. This

<b>40000</b>	<b><u>Local Taxes</u></b>	
<b>40100</b>	<b><u>County Property Taxes</u></b>	
141 - 40110	Current Property Tax	1,598,945
141 - 40115	Discount on Property Taxes	(20,150)
141 - 40120	Trustee's Collections - Prior Year	40,000
141 - 40130	Circuit Clerk/Clerk & Master Collections - Prior Years	25,000
141 - 40140	Interest and Penalty	6,000
141 - 40161	Payments in Lieu of Taxes - T.V.A.	200,000
	<b>Total County Property Taxes</b>	<b><u>1,849,795</u></b>
<b>40200</b>	<b><u>County Local Option Taxes</u></b>	
141 - 40210	Local Option Sales Tax	980,000
141 - 40270	Business Tax	25,000
141 - 40275	Mixed Drink Tax	5,000
	<b>Total County Local Option Taxes</b>	<b><u>1,010,000</u></b>
	<b>Total Local Taxes</b>	<b><u>2,859,795</u></b>

becomes a starting point during budget discussions. Local Revenues are being recommended to be set the same as FY25 for the FY26 fiscal year.

**Motion by B Gregory to set the Local Revenues as presented; second by Dennis.**

**MOTION CARRIED**

**B. Other**

C Gregory noted upcoming projects that he would like for the commission to consider funding through the remaining ARPA funds. Projects include pool renovations and park updates.

**Public Comments** – Commissioner David Thomas informed the committee that the Smith County tipping fees will increase from \$37/ton to \$50/ton. This is still half the cost of other facilities. The next option would be \$150/ton or more and a longer drive for our staff. The Public Works committee will be researching ways to alleviate the upcoming expense for both commercial and residential services.

**Adjourn** – Motion to adjourn by Ford, second by C Gregory

*Meeting adjourned at 6:44pm*

*Minutes submitted by Amy Thomas, CCFO*